

THESE ORIENTATION CHECKLIST MUST BE FILLED OUT EVERY TIME YOU ARE ASSIGNED TO A NEW JOB SITE OR WHEN THE SITE CHANGES SIGNIFICANTLY. IF YOU SHOULD REMAIN ON THE SAME SITE FOR MORE THAN A WEEK IT MUST BE DONE WEEKLY

YOUR NAME:

SATURDAY	PLEASE PUT COMMENTS ON OTHER SIDE OF SHEET							SATURDAY
Client:								FLAGGERS ON SITE
Foreman:	WEDNESDAY							
Start Date / / End / /	Client:							
SUNDAY	Foreman:							
Client:	Start Date / / End / /							
Foreman:	THURSDAY							
Start Date / / End / /	Client:							SUNDAY
MONDAY	Foreman:							FLAGGERS ON SITE
Client:	Start Date / / End / /							
Foreman:	FRIDAY							
Start Date / / End / /	Client:							
TUESDAY	Foreman:							
Client:	Start Date / / End / /							
Foreman:								MONDAY
Start Date / / End / /	sat	sun	mon	tue	wed	thur	fri	FLAGGERS ON SITE
	Check	Check	Check	Check	Check	Check	Check	

Crew Safety Meeting Prior To Start Of Work								
First Aid Kit & First Aid Card Located								
Hand Signals Established With All								
Audible Warning Established With All								
Fire Extinguisher Located								TUESDAY
Emergency Procedure Established (911)								FLAGGERS ON SITE
Motor Vehicle And Equipment in use at Site								
WHO WILL PROVIDE RELIEF BREAKS								
SITE INSPECTION								
Traffic Plan LOOKED At And Discussed								
Entrances / Drive ways								
Business In Relation To Site								WEDNESDAY
Hospitals / Fire Stations / Schools								FLAGGERS ON SITE
Intersections / Blind Corners								
Bus Stops & School Bus Stops								
SIGNS								
Advance Warning Signs Properly Placed								
Signs In Proper Order								THURSDAY
Channelization Devices Placed Properly								FLAGGERS ON SITE
Proper Illumination If Working During Hours Of Darkness (IF NOT NA)								
FLAGGER								
Flagger Position In Compliance (50' min)								
Flagger Escape Route Established								FRIDAY
PPE On And IN Good Condition								FLAGGERS ON SITE
(retro reflective vest, hard hat, stop/slow sign proper footwear-boots)								
(white coveralls or Ansi 107 1999 approved raingear ,flashlight with wand and proper illumination if flagging during the hours of								

